

# Academic Information from the Navarre High Guidance Department

## Guidance Department Personnel:

- Assistant Principal, Kasie Windfelder ~ [windfelderk@santarosa.k12.fl.us](mailto:windfelderk@santarosa.k12.fl.us)
- Guidance Secretary, Shannon Campbell ~ [campbellsl@santarosa.k12.fl.us](mailto:campbellsl@santarosa.k12.fl.us)
- Counselor, Carolyn Altman ~ **Last Names A—Cr** ~ [altmanc@santarosa.k12.fl.us](mailto:altmanc@santarosa.k12.fl.us)
- Counselor, Doug Mahone ~ **Last Names Cu—He** ~ [mahoner@santarosa.k12.fl.us](mailto:mahoner@santarosa.k12.fl.us)
- Counselor, Shauna Thompson ~ **Last Names Hi—Mc** ~ [thompsonj@santarosa.k12.fl.us](mailto:thompsonj@santarosa.k12.fl.us)
- Counselor, Carol Warner ~ **Last Names Me—Sc** ~ [warnerc@santarosa.k12.fl.us](mailto:warnerc@santarosa.k12.fl.us)
- Counselor, Elizabeth Harman ~ **Last Names Se—Z** ~ [harmane@santarosa.k12.fl.us](mailto:harmane@santarosa.k12.fl.us)
- Testing Secretary, Odemaris Morales ~ [moraleso@santarosa.k12.fl.us](mailto:moraleso@santarosa.k12.fl.us)
- Guidance Assessment Assistant, Jackie Graham ~ [grahamj@santarosa.k12.fl.us](mailto:grahamj@santarosa.k12.fl.us)



\*Note: Our Counselors work part-time in the summer.

## Graduation Requirements:

- 24 credits are needed to graduate
    - 4 credits of English
    - 3 credits of Science (including 1 credit in Biology)
    - 4 credits of math (including 1 credit in Algebra 1 and 1 credit in Geometry)
    - 3 credits of Social Studies (including 1 credit in World History, 1 credit in US History, .5 credit in Economics, .5 credit in Government)
    - 1 credit of Practical or Performing Fine Art
    - 1 credit of PE (to include Health)
    - 8 elective credits (including 1 online course)
- Total = 24 credits (For information on the *Early Graduation Plan* (18-credit plan), contact your child's counselor.)
- All students must have an unweighted 2.0 GPA to earn a diploma *and* to participate in ROTC, Athletics, Band.
  - All general education students must pass both the *FSA Reading & Writing Grade 10* Standardized Test and the *Algebra 1 EOC* Standardized Test with a Level 3 or higher. (For information on ACT/SAT/PSAT/PERT concordant scores, please contact your child's School Counselor.)
  - Foreign Languages are not required for graduation; however, admission into most universities as well as eligibility for the *Bright Futures Scholarship Program* requires a minimum of two years of the same language.
  - Please see the Family Guide at <https://sites.santarosa.k12.fl.us/parents/FamilyGuide.pdf> for more information. High school parents/guardians will especially find p.33-37 to be helpful.

## Standardized Testing:

- The following EOC exams count as 30% of a student's grade in the course: *Biology, Algebra I, Geometry, US History*
  - Students who transferred in from out-of-state should contact their Counselor for *possible* exemptions.
  - It is possible not to pass the EOC, yet still earn a passing Semester Exam grade on the Report Card at the end of 2<sup>nd</sup> Semester. EOC grades are assigned by the District, while Pass vs. Fail is determined by the State.
- A student's report card during the school year may not display accurate credits or GPA for classes that are tied to an EOC. This is because we are not able to award credit until the EOC scores are available in mid-summer.
- If your child received a state score report depicting his/her performance on a standardized test, please visit any of the following websites for additional clarity, information, and assessment resources from FLDOE:
  - <http://www.fldoe.org/accountability/assessments/k-12-student-assessment/fsa.stml>
  - <https://fsassessments.org/about-the-fsas.stml>
  - <http://www.fldoe.org/core/fileparse.php/5663/urlt/FSAELA-MathFS1819.pdf>
  - <http://fldoe.org/core/fileparse.php/5663/urlt/FSAEOCFS1819.pdf>
  - <http://www.fldoe.org/core/fileparse.php/5663/urlt/UnderFSARpt19.pdf>

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# Check out our Guidance webpage at:

<https://www.navarrehigh.com/guidance.html>

## Frequently Asked Questions:

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### Who should I contact if I am concerned about a grade my child has earned?

- First, email your child's teacher directly to determine how the grade was calculated.

### When should I contact my child's Certified School Counselor (aka: Guidance Counselor)?

- When I need clarification on what further graduation requirements my child still needs to meet, especially if my child is a Senior
- When I have *first communicated with my child's teacher*, yet I am still uncertain about my child's academic success in a particular class
- When my child would like to learn more about acceleration options, such as Dual Enrollment or Advanced Placement opportunities, or the 18-credit Plan
- When I'm concerned about my child not being promoted to the next grade level
- When I would like clarification on standardized testing requirements for graduation
- When I would like to change my child's brick & mortar schedule (the first two weeks of each semester)
- When I would like more information on vocational opportunities for my child
- When I would like my child to discuss a post-secondary plan for career, work force, or college
- When I would like more information on how my child can recover credit for a former course that was taken
- When my child has a social/emotional need that I would like the school to know about
- When I would like mental health resources for my child
- When I would like to share information regarding my child's disability

### When should I contact the Guidance Secretary?

- When I need to set up a virtual/phone meeting to speak with my child's School Counselor or have a phone conference with all/some of the teachers of my child; please be prepared to state specifically what your needs are while speaking to our secretary so she can accurately relay information to our counselors so they are prepared to assist you

### How can I keep up with my child's grades and academic transcript and performance? How can I determine if my child is meeting all graduation requirements?

- All parents are highly encouraged to periodically check their child's graduation credits and grades by logging into their Parent FOCUS Portal. Grades are updated by teachers every-other week. Additionally, parents can review the Florida Department of Education Graduation Requirements at <http://fldoe.org/academics/graduation-requirements> and email their child's counselor about their *Credit Check*.

### How do I receive a copy of my child's transcript?

- All students will request transcripts on this website: <https://needmytranscript.com/>

### How do I register my child for ACT/SAT?

- You can obtain registration materials online at [www.collegeboard.com](http://www.collegeboard.com) or [www.actstudent.org](http://www.actstudent.org).

### How do I receive a fee waiver for the college admissions tests?

- Your child must be eligible for Free or Reduced Lunch. If they meet this requirement, you may contact your child's school counselor.

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### **How can I find out about scholarships and financial aid for my child?**

- You can obtain scholarship and financial aid information by going to the “Seniors” section and the “College Prep” section of the Guidance webpage on the NHS website: <https://www.navarrehigh.com/seniors.html> Also, check out the following links that could be helpful: <https://studentaid.gov/h/apply-for-aid/fafsa>, <https://www.floridastudentfinancialaidsg.org/SAPHome/SAPHome?url=home>

### **What should I do if my child and I have questions about college prep (Bright Futures, College Search Tools, College Admissions Tips, Letters of Recommendation, FloridaShines, etc)?**

- Do some research and start exploring the webpages of the colleges your child is interested in. Check out the “College Prep” section of the Guidance webpage on the NHS website: <https://www.navarrehigh.com/college-prep.html> Contact your child’s Counselor to set up an appointment, if necessary.

### **Who should I notify if my child has been having difficulty adjusting to a parent deployment or a military move?**

- We have two Military Family Life Counselors on our campus, and you are welcome to reach out directly to them through email. Please contact KC Zamora at [zamorak@magellanhealth.com](mailto:zamorak@magellanhealth.com) for assistance. Additionally, it would be beneficial to communicate with the teachers of your child as well as the Certified School Counselor.

### **As a parent, how can I know what’s going on at my child’s school?**

- All students and parents are encouraged to regularly check the NHS website, Facebook, Instagram, Twitter, and outdoor marquee for important announcements and reminders. **This is especially important for Dual Enrollment Students and Seniors!**

### **Who do I contact if my child was absent or plans to be absent and needs make-up homework?**

- We prefer you encourage your child to communicate directly with his/her teachers; however, parents are always welcome to email teachers. This year, teachers will be utilizing digital days once a week for students to become familiar with digital formats. This will be a great way for students to communicate with their teachers in the event distance learning is needed. Please communicate directly with your child’s teachers.

### **Who should I notify if my child has been hospitalized or severely injured outside of school?**

- Please notify the teachers of your child, your child’s School Counselor, and our Attendance Clerk in Student Services. The Attendance Clerk’s email address is: [varnert@santarosa.k12.fl.us](mailto:varnert@santarosa.k12.fl.us).

### **What do I do if my child is not getting along with another student, and I have concerns about it?**

- Please report any student conduct concerns to our Dean of Students in Student Services. Our Deans’ email address is: [rankink@santarosa.k12.fl.us](mailto:rankink@santarosa.k12.fl.us).

### **How can my child get involved at NHS?**

- We have over 35 student-led clubs and organizations that center around student interests! Additionally, we have 24 different sports teams. Advertisements for meetings typically occur through ITV, scrolling tv announcements, and intercom announcements. There is something for everyone at NHS! (Some clubs may have restrictions due to COVID-19.)