

**NAVARRE HIGH SCHOOL**

**8600 High School Blvd.**

**Navarre, FL 32566**

**Phone: (850) 936-6080**

**FAX: (850) 936-6088**

*Kasie A. Windfelder, Principal*

*Jared Allen, Assistant Principal*

*Laurie Bedford, Assistant Principal*

*Brian Howell, Assistant Principal*

*Jennifer Watson, Assistant Principal*

**REQUEST FOR COLLEGE VISIT**

**Dear Parent of Navarre High School Senior:**

The administration of Navarre High School recognizes the importance of a college education and realizes the need to “check-out” the college prior to going there. Therefore, two code 2 absences (an excused absence that will not count against attendance) will be granted for seniors at Navarre High School to visit and familiarize themselves firsthand with a college(s) they are considering. One Code 2 absence will be allowed for Career Shadowing. The purpose of the College visit must include a tour, “sitting-in” on a class, and talks with an admission’s official.

**STEPS:**

1. Complete and return this Request to Student Services.
2. Obtain “Verification of College Visit” form.
3. After college visit, return the signed “Verification Form” to Mrs. Legg in Student Services immediately upon return (without it, Code 2 will not be granted.)

\*\*\*\*\* Student Services:

I give permission for my child to be absent from NHS on the following day(s) \_\_\_\_\_ for the purpose of visiting the following college(s): \_\_\_\_\_. I know my child will be going on a college tour, “sitting in” on a class, and talking with an admissions counselor. Return of this form will permit my child to receive a “Verification of College Visit” form that needs to be signed and returned before a Code 2 is granted.

This is not a school-sponsored event. NHS does not provide transportation, supervision, etc.

\_\_\_\_\_  
(Name of Student) (Name of Parent/Guardian)

\_\_\_\_\_  
(Signature of Student) (Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

Teachers, please initial below:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_
5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_