



Santa Rosa Focus Parent Portal- New Account

- Go to <https://santarosa.focusschoolsoftware.com/focus/auth/>
- Click on I DO NOT have an Account Registered on the Parent Portal Registration

I DO NOT have an Account
Registered on the Parent Portal
Registration

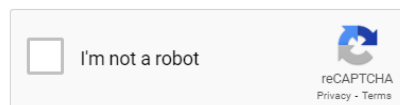
- Please enter your name exactly as it appears on your driver's license as well as a valid email address.
- Then select I would like to ADD A CHILD who is already enrolled.

I would like to ADD A CHILD who is
already enrolled.

- **Enter Student ID number** (57XXXXXXXX) Please contact school where student is enrolled, if you do not have or know your child Student ID number.
- **Student Date of Birth**
- **PIN** (Last Four of Student Social Security Number, if number was provided to school. If SSN was not provided, please contact school where student is currently enrolled to get Parent Portal Pin. Parent Pin is different than student password.)
- **Link all of your students.**

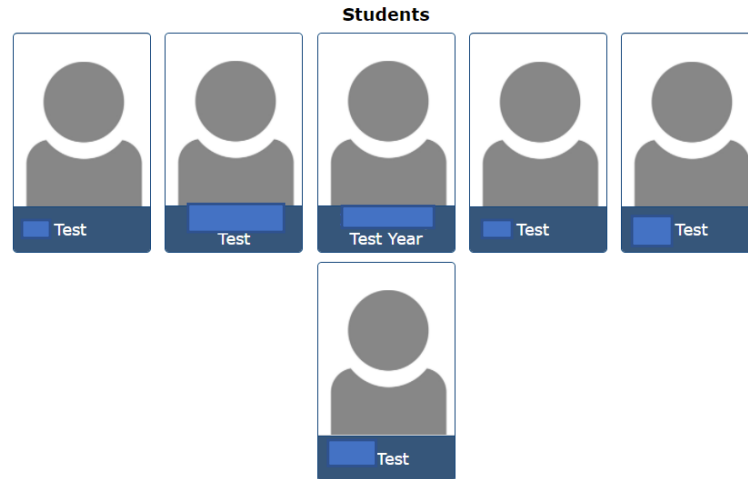
Please enter your student's information:

Student ID: (Required)
Student's Birthdate: (Required)
PIN: (Required)



Add Student

[[Return to the Student listing.](#)]



- After adding all your students to your account. Click I am FINISHED adding students. Please take me to the Portal.

Helpful Hints:

- A Santa Rosa County Employee Email address (@santarosa.k12.fl.us) *cannot* be used to register for the parent portal.
- After a parent has established their Focus Parent Portal Account, they can access their Parent Portal through the main Santa Rosa Focus Site <https://santarosa.focusschoolsoftware.com/focus>

Do Not use the Sign in with SSO option unless you are signing in as a Santa Rosa County Employee, not as a Parent.

- Please contact the School where student is enrolled if you receive an error message stating “**Parent/Guardian’s name below must match one of your child’s Address/Contacts.**”